

Thomas Brown & Sons Ltd.

Funeral Directors and Memorials

Tel:01896 822632

East Port, Melrose, Scottish Borders, TD6 9EE

www.thomasbrownandsons.co.uk email: tbsmelrose@btconnect.com

21st November 2016

Method statement for memorial works at Kelso Abbey

General Description of works to be carried out:-

Lift memorials from their foundations and lay flat
Break out existing foundations
Excavate and lay new foundations, removing surplus spoil from site
Pin and ground anchor memorial parts and re fit

All works carried out to National Association of Memorials code of working practice by trained and registered masons

Registered memorial masons who will carrying out works

Scott McWhinnie:-

David Brown:-

Ruraidh Nairn:-

Cameron Scott:-

Access to Abbey grounds:- Still to be confirmed but no vehicle access required within Abbey

1st Aid, welfare and health and safety documentation, all within van

Proposal for works

Temporary fence and tape off work areas using livestock/ horse fencing posts with red and white barrier tape and mills barriers surrounding current memorials

Foundations

Break out existing foundations, remove surplus bricks/ concrete to trailer by wheel barrow and then move from Abbey , electric powers breaker and power generator will be compounded within working area* no loose materials will be present at anytime.

Lay new concrete foundations to a width of 2" greater than all round memorial base size, depth pending size and weight of memorial.

Dry concrete mix (20mm) will be brought onsite in trailer, mixed in close proximity to gate, tarpaulins will be used as ground protection and lifted after each day, wet concrete mix transported to foundation hole via wheel barrows.

Re erecting of memorials

Drill and fix stainless steel threaded dowels to memorial joints where required, Anchor pin base of memorials to new foundation, joints in pure cement, memfix resin for pin fitting. Memorials lifted by Gantry crane using slings and grabs, crane manually moved between memorials,

General

All equipment including Gantry crane will be moved from site.

Temporary protection of ground surface and consideration of public within Abbey grounds will be of utmost importance at all times

General risk assessment will be conducted as well as individual assessments on each memorial

Public

As areas will be fenced off there shall be no risk to the general public whilst works are carried out, access to the fenced off work areas shall be prohibited to the general public.

R.R Brown

Thomas Brown & Sons Ltd.