



Data Protection Act 1998

Any personal data that you may be asked to provide on this form will be held and processed in accordance with the Data Protection Act 1998. The information provided by you and other relevant parties will be used for processing and determining your application for scheduled monument consent, and to confirm and update Historic Environment Scotland's Owner-Occupier records. This allows us to monitor the condition of scheduled monuments, and notify you of any potential designation changes.

Your application will be processed by employees of Historic Environment Scotland. Applications will be available for public inspection and will be published on the Historic Environment Scotland Decision Portal as required by Regulation 7 and 8 of The Scheduled Monument Consent Procedure (Scotland) Regulations 2015 <http://portal.historicenvironment.scot>

We will publish the application and relevant supplementary information including your name, address and personal information about yourself and others that you have submitted as part of the application. We will not publish personal/sensitive information that is irrelevant to the assessment of the application including your contact details (signatures, personal email addresses and telephone numbers) and your legal interest in the monument.

You must advise Historic Environment Scotland if there are particular reasons why you think any document, or part of document, you have provided cannot be published.

1 Your Contact details

Tel	
Mobile	07785373927
Email	velda.weir@edinburgh.gov.uk

2 Applicant's legal interest in monument

Owner	<input type="checkbox"/>	Joint Owner	<input type="checkbox"/>	Occupier	<input type="checkbox"/>	Other	<input type="checkbox"/>	None	<input type="checkbox"/>
If Other, please specify									

Do you agree to all your correspondence regarding your application being sent by email?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Checklist

You must submit the following documents:

- Completed Application Form (Part A)
- Completed Other Parties Notification Form (if you are not the owner of the monument) (Part B)
- Completed Ownership Certificate (Part C)
- Plan or drawing sufficient to identify the area of land to which the works relate
- Other plans and drawings as are necessary to describe the works

Please tick here if you intend to submit any supporting documents by post

Ancient Monuments and Archaeological Areas Act 1979

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application. You can complete and submit this form by email (scheduledmonumentconsent@hes.scot) or by post to Heritage Management Business Support, Historic Environment Scotland, Longmore House, Salisbury Place, Edinburgh, EH9 1SH.

1 Applicant name and address

Title	Mrs	First Name	Velda	Surname	Weir
Company / Organisation	City of Edinburgh Council				
Building No / Name	Hermitage of Braid				
Street	69a Braid Road				
Town / City	Edinburgh				
County / Region					
Postcode	EH10 6JF				

2 Monument to which application applies

Index no	GDL00115	Name	Craigmillar Castle Park		
Local Authority	City of Edinburgh Council	Grid Ref	NT 28638 70798		
Description of location of land	Parkland to the South East of Craigmillar Castle Park				

3 Pre-application discussions

Have you undertaken pre-application discussions with Historic Environment Scotland? (If yes, please give details below)	Y <input type="checkbox"/>	N <input type="checkbox"/>
Emails exchanges on appropriate submissions.		

4 Summary of proposed works (max 20 words)

Installation of two timber perch style seats in the verge of existing tarmac pathway for those with restricted mobility.
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5 Description of proposed works

Digging on parkland two holes of approximately 70cm depth and 30cm width for installation of two timber perch seats. Postcrete may be used to set perch seats and the base to be landscaped to match verge vegetation.
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6 List of plans, drawings and other documents accompanying application (continue on separate sheet if necessary)

No	Description	Reference	Document emailed	
1.	Location map	Location Map – Craigmillar Perch Seats	<input type="checkbox"/>	<input type="checkbox"/>
2.	SNH design guide	SNH design guide	<input type="checkbox"/>	<input type="checkbox"/>
3.	Location Map _ OS (XYcoords)	Location Map _ OS (XYcoords)	<input type="checkbox"/>	<input type="checkbox"/>
4.			<input type="checkbox"/>	<input type="checkbox"/>
5.			<input type="checkbox"/>	<input type="checkbox"/>

7 Nature Conservation – Protected Places and Species

Will the proposed works affect any of the following:

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Site of Special Scientific Interest
<input type="checkbox"/>	<input type="checkbox"/>	Special Protection Areas
<input type="checkbox"/>	<input type="checkbox"/>	Special Areas of Conservation
<input type="checkbox"/>	<input type="checkbox"/>	European Protected Species

If Yes, please give details below

8 Other information relevant to application

9 Declaration

I hereby apply for scheduled monument consent for the works described in this application and shown on the accompanying plans and drawings.

I confirm that the information I have given on this form is true and accurate.

Name	Velda Weir	Date	17/6/2016
On behalf of	City of Edinburgh Council		

Where an application is being dealt with by an agent to whom correspondence should be sent, state the:-

Name of Agent		Tel No	
Address			
	Post Code		

