

**Data Protection Act 1998**

Any personal data that you may be asked to provide on this form will be held and processed in accordance with the Data Protection Act 1998. The information provided by you and other relevant parties will be used for processing and determining your application for scheduled monument clearance, and to confirm and update Historic Environment Scotland's Owner-Occupier records. This allows us to monitor the condition of scheduled monuments, and notify you of any potential designation changes.

Your application will be processed by employees of Historic Environment Scotland. Applications will be available for public inspection and will be published on the Historic Environment Scotland Decision Portal <http://portal.historic-scotland.gov.uk>.

We will publish the application and relevant supplementary information including your name, address and personal information about yourself and others that you have submitted as part of the application. We will not publish personal/sensitive information that is irrelevant to the assessment of the application including your contact details (signatures, personal email addresses and telephone numbers) and your legal interest in the monument.

You must advise Historic Environment Scotland if there are particular reasons why you think any document, or part of document, you have provided cannot be published.

**1 Your Contact details**

<b>Tel</b>	01479 870070
<b>Mobile</b>	07827 822419
<b>Email</b>	vicky.hilton@thecrownestate.co.uk

**2 Your legal interest in monument**

<b>Owner</b>	<input checked="" type="checkbox"/>	<b>Joint Owner</b>	<input type="checkbox"/>	<b>Occupier</b>	<input type="checkbox"/>	<b>Other</b>	<input type="checkbox"/>	<b>None</b>	<input type="checkbox"/>
<b>If Other, please specify</b>									

<b>Do you agree to all your correspondence regarding your application being sent by email?</b>	<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b>	<input type="checkbox"/>
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**Checklist**

**You must submit the following documents:**

- Completed Application Form (Part A)
- Plan or drawing sufficient to identify the area of land to which the works relate
- Other plans and drawings as are necessary to describe the works

Please tick here if you intend to submit any supporting documents by post

**Ancient Monuments and Archaeological Areas Act 1979**

**This application form is for scheduled monument clearance. You should only complete this form if you are a Crown body (a government department or agency). If you are not, you should complete a scheduled monument consent application form.**

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application. You can complete and submit this form by email ([scheduledmonumentconsent@hes.scot](mailto:scheduledmonumentconsent@hes.scot)) or by post to Heritage Management Business Support, Historic Environment Scotland, Longmore House, Salisbury Place, Edinburgh, EH9 1SH.

**1 Applicant name and address**

<b>Title</b>	Miss	<b>First Name</b>	Vicky	<b>Surname</b>	Hilton
<b>Company / Organisation</b>	The Crown Estate				
<b>Building No / Name</b>	Glenlivet Estate Office				
<b>Street</b>	Main Street				
<b>Town / City</b>	Tomintoul				
<b>County / Region</b>	Moray				
<b>Postcode</b>	AB37 9EX				

**2 Monument to which application applies**

<b>Index no</b>	SM105	<b>Name</b>	Blairfindy Castle		
<b>Local Authority</b>	Moray Council	<b>Grid Ref</b>	NJ 198 286		
<b>Description of location of land</b>	Castle located in hamlet of Castleton, AB37 9DE				

**3 Pre-application discussions**

<b>Have you undertaken pre-application discussions with Historic Environment Scotland? (If yes, please give details below)</b>	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>

**4 Summary of proposed works (max 20 words)**

Stabilisation and masonry consolidation of ruin
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**5 Description of proposed works**

Extensive traditional masonry conservation works are proposed as described on the enclosed drawings. The work will deal with extensive erosion of the masonry and localised instabilities. Although the work will be kept to minimum to achieve the long term objectives of the project, it will involve localised rebuilding of collapsed parts of masonry at high levels.
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The aim is to remove the recent metal tying system at the end of the project. Its function will be replaced by traditional methods. This is addressed and explained in the report.

Public access into the site and limited access to the castle will be provided together with the interpretation of the ruin and the surrounding landscape. This is shown on the drawings.

To facilitate access to the north and east walls, some of the trees will be removed prior to works on site.

There is an allowance for a detailed photographic survey of the ruin prior to the works on site and follow up monitoring of the works by an Archaeologist. These services will be provided by FAS Archaeology.

There is an allowance for more detailed geotechnical survey of the site if proven to be necessary. This will be done under archaeological supervision.

**6 List of plans, drawings and other documents accompanying application (continue on separate sheet if necessary)**

No	Description	Reference	Document emailed	Document posted
1.	Report on condition of ruin inclusive of description of proposed work, specification and FAS Archaeology WSI (Appendix 4)	15-788_160428_Report	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.	Set of drawings	15-788_SK 01 to SK 19	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.			<input type="checkbox"/>	<input type="checkbox"/>
4.			<input type="checkbox"/>	<input type="checkbox"/>
5.			<input type="checkbox"/>	<input type="checkbox"/>

**7 Other information relevant to application**

The project is part of a wider Landscape Partnership project for Tomintoul & Glenlivet, with funding from the Heritage Lottery Fund.

**8 Declaration**

I hereby apply for scheduled monument clearance for the works described in this application and shown on the accompanying plans and drawings.

I confirm that the information I have given on this form is true and accurate.

<b>Name</b>	Vicky Hilton	<b>Date</b>	19/05/16
<b>On behalf of</b>	The Crown Estate		
Where an application is being dealt with by an agent to whom correspondence should be sent, state the:-			
<b>Name of Agent</b>	Krystyna Pytasz of Addison Conservation + Design	<b>Tel No</b>	07901 918 922
<b>Address</b>	Bush House, Edinburgh Technopole, Milton Bridge		
	<b>Post Code</b>	EH26 0BB	

