Historic Environment Scotland
Àrainneachd Eachdraidheil Alba

e-Application for Scheduled Monument Consent
Contact Details Sheet

Data Protection Act 1998

Any personal data that you may be asked to provide on this form will be held and processed in accordance with the Data Protection Act 1998. The information provided by you and other relevant parties will be used for processing and determining your application for scheduled monument consent, and to confirm and update Historic Environment Scotland's Owner-Occupier records. This allows us to monitor the condition of scheduled monuments, and notify you of any potential designation changes.

Your application will be processed by employees of Historic Environment Scotland. Applications will be available for public inspection and will be published on the Historic Environment Scotland Decision Portal as required by Regulation 7 and 8 of The Scheduled Monument Consent Procedure (Scotland) Regulations 2015 http://portal.historic-scotland.gov.uk/.

We will publish the application and relevant supplementary information including your name, address and personal information about yourself and others that you have submitted as part of the application. We will not publish personal/sensitive information that is irrelevant to the assessment of the application including your contact details (signatures, personal email addresses and telephone numbers) and your legal interest in the monument.

You must advise Historic Environment Scotland if there are particular reasons why you think any document, or part of document, you have provided cannot be published.

1 Your Contact details

Tel	01890750134
Mobile	07804865247
Email	wjc220858@supanet.com

2 Applicant's legal interest in monument

Owner	☐	**Joint Owner**	☐	**Occupier**	☐	**Other**	☒	**None**	☐
If Other, please specify	Friends of Eyemouth Fort - community group								

Do you agree to all your correspondence regarding your application being sent by email?	**Yes** ☐ **No** ☒

Checklist
You must submit the following documents:

☒ Completed Application Form (Part A)
☒ Completed Other Parties Notification Form (if you are not the owner of the monument) (Part B)
☒ Completed Ownership Certificate (Part C)
☒ Plan or drawing sufficient to identify the area of land to which the works relate
☒ Other plans and drawings as are necessary to describe the works

Please tick here if you intend to submit any supporting documents by post ☐

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Ancient Monuments and Archaeological Areas Act 1979

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application. You can complete and submit this form by email (hs.smc@scotland.gsi.gov.uk) or by post to Heritage Management Business Support, Historic Environment Scotland, Longmore House, Salisbury Place, Edinburgh, EH9 1SH.

1 Applicant name and address

Title	Mr.	**First Name**	William	**Surname**	Crombie
Company / Organisation	Friends of Eyemouth Fort				
Building No / Name	17				
Street	Gillsland				
Town / City	Eyemouth				
County / Region	Scottish Borders				
Postcode	TD14 5JF				

2 Monument to which application applies

Index no	60188	**Name**	Eyemouth Forts
Local Authority	Scottish Borders Council	**Grid Ref**	NT 943 649
Description of location of land	Promontary to the west of Eyemouth beach		

3 Pre-application discussions

Have you undertaken pre-application discussions with Historic Environment Scotland? (If yes, please give details below)	**Y** ☒ **N** ☐

Two meetings with Kit Reid at Longmore House and two meetings with George Findlater. Various emails over a period of the last four years

4 Summary of proposed works (max 20 words)

Installation of a stone cairn with an interpretation board.

5 Description of proposed works

Stone cairn with angled facia to receive interpretation board being designed by Bob Marshall and made by Woolmer Fitzpatrick with enviro/eco material. Scottish Borders Council will build the cairn using stone which will blend in with the headland and local environment. The turf on the edge of the hardcore surface will be lifted to a depth of 200mm. to allow the building of the cairn. The board size will be 1200mm x 900mm (Landscape).

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Registered Address: Longmore House, Salisbury Place, Edinburgh, EH9 1SH

6 List of plans, drawings and other documents accompanying application (continue on separate sheet if necessary)

No	Description	Reference	Document emailed	Document posted
1.	Map showing position of cairn	Eyemouth Fort 001	☒	☐
2.	Drawing of dimensions of cairn	Eyemouth Fort 002	☒	☐
3.	Photo showing actual position of cairn	Eyemouth Fort 003	☒	☐
4.			☐	☐
5.			☐	☐

7 Nature Conservation – Protected Places and Species

Will the proposed works affect any of the following:

Yes	No	
☐	☒	Site of Special Scientific Interest
☒	☐	Special Protection Areas
☐	☒	Special Areas of Conservation
☐	☒	European Protected Species

If Yes, please give details below

Scheduled monument site

8 Other information relevant to application

This will be the only signage on this very important, previously neglected site.

9 Declaration

☒ I hereby apply for scheduled monument consent for the works described in this application and shown on the accompanying plans and drawings.

☒ I confirm that the information I have given on this form is true and accurate.

Name	William Crombie	**Date**	11/03/2016
On behalf of	Friends of Eyemouth Fort		

Where an application is being dealt with by an agent to whom correspondence should be sent, state the:-

Name of Agent		**Tel No**	
Address			
		Post Code	

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