This is a user guide for searching the Heritage Portal to identify listed buildings, scheduled monuments, gardens and designed landscapes, battlefields and historic marine protected areas in Scotland. This user guide should be read alongside our website at https://portal.historicenvironment.scot/guidance.

Reliance on search function

Although this search function has been provided for convenience, if you intend to rely on the list, it is your responsibility to check the list as a whole and not rely exclusively on the search function. Historic Environment Scotland accepts no liability for any loss or damage suffered as a consequence of a reliance on the search function and failure to check the full list of designations.

Access the Heritage Portal at https://portal.historicenvironment.scot
For more help, contact us at designations@hes.scot or 0131 668 8914

Quick start guide

I want to check if a building / site / place is designated

Record (text-based) search

- Go to https://portal.historicenvironment.scot/search
- Enter the name, keyword or reference number) into the box and click search
- Results are displayed in map and list form
- Zoom in and click on an icon on the map to find the designation, or click on the correct designation in the list below
- Too many results? Clear your search, change your search terms and/or use filters to narrow your search
- Not the right result? Change your search terms and/or try a map search

Map search

- Go to https://portal.historicenvironment.scot
- Click Map Search
- Zoom in and pan across map to the correct location or enter place in search box
- Zoom and pan to correct designation
- Click on the designated area or listed building point to check if it’s the correct building or site
- Click on the link to the designation record

I want to download all designations

- Go to https://portal.historicenvironment.scot/search
- Under the search box, click on the option to download ‘a complete list of all designations’
- When prompted, save the .csv file to your computer
- Open the .csv file in a spreadsheet program where you can search and sort the results
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1.0 Ways to search for designation records

The Heritage Portal offers two ways to search for designations

- Record search (text based)
- Map search

For listed buildings, we recommend you carry out both a record and map search to cross-reference the results.

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2.0 Record Search

https://portal.historicenvironment.scot/search

This is a text-based search.

Use the box to enter the name of the designation, part of its name or address, a keyword, or its reference number, then click Search.

The results will appear in a map below, and in list form below the map.

2.1 Not finding what you are looking for?

- Has the name changed? - Names of buildings and other places can change over time. The current name of the building / site may be different to the designation name, or it may be known by different names. Try different search terms to find the building / site you are looking for. We recommend you check your results with a map search.
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- Too many hits? If the street name is common, such as “High Street”, you can use a filter to narrow your results. You can also check your results with the map search
- There can be minor inconsistencies in names. A search for ‘Queens Park’ (no apostrophe) will give a different number of hits to a search for ‘Queen’s Park’ (with apostrophe). Try different variations and check your results with a map search.

2.2 Filters

Apply filters to help narrow your search for designations.

Before clicking Search, Click Filter and choose ‘Designations’ in the first box.

You can filter by Designation Type, Legal Status, Boundary Type and Boundary. For listed buildings, you can also filter by Category (A, B or C).

Remember to Clear your filters before starting a new search

The Legal Status filter allows you to search for either currently designated buildings or sites (Designated), or previously designated sites (Designation Removed)
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*Please note, buildings and sites that had their designations removed before 01 October 2015 will not be shown in the results. This is because they were not retrospectively added to the website when the HES Portal first went live on 01 October 2015.

The Boundary Type and Boundary filters allows you to narrow your search geographically to specific local authorities, parishes or burghs.

2.3 Examples of filter searches

- You can find how many A listed buildings there are in the burgh of Perth. (Leave the top search box blank then use the filters)
- You can find out how many scheduled brochs there are in the Highland local authority area. (Type ‘broch’ into the search box, then use the filters)
- You can find out how many Gardens and Designed Landscapes have been removed from the inventory since 2015. (Leave the top search box blank, then use the filters)
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2.4 Reviewing results

The results page will tell you how many hits you have. Results are displayed in both a map and list form.

- Zoom to the Designation using the Map and click through to the record.
- You can toggle between Matches
- Click through to the record of a designation here.
- Search results can be downloaded as a CSV (comma separated values) file most easily read in a spreadsheet program.
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Information shown on the results page

Click anywhere on this panel to go to the designation record.
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3.0 Map Search

Visit https://hesportal.maps.arcgis.com/apps/Viewer/index.html?appid=18d2608ac1284066ba3927312710d16d

Click ‘Map Search’.

Once on the map page you can

- Zoom in and out and pan across the map to search for and view designations in any given area.
- Use the search box to enter a place, address, postcode or name/reference of the designated building or site that you are looking for.
- Click on designations to view more information and go to the designation record.
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3.1 When to use the map search

We recommend using the map search to

- Double check results from the record (text-based) search
- Find designations where the designation name is different to the modern name and address of the building/site, and are therefore harder to locate with a text-based search
- Identify individual listed buildings that might be covered under a single listing. For example, the designation name “1-10 High Street” will include building numbers 1, 2, 3, 4, 5, 6, 7, 8, 9, 10. These would be harder to find through a text-based search
- Understand the spatial relationship between different designations.
- Search for conservation areas and World Heritage Sites (although we do not designate these types of site)

3.2 Map Functions

The top left control bar can be used to select function

- They are
  - Home (default reset to Map Home page)
  - Legend
  - Layers
  - Base Map Gallery
  - Overview Map
  - Measure
  - Details
  - Share
  - Print
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3.3 The layer toolbar

The layer toolbar allows you to select different designations to display.
This helps if you are looking for just one kind of designation in busy areas

Listed buildings are ‘greyed out’ (not visible) until you zoom further in.

Click on the side arrow shows you the legend for each designation.
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### 3.4 Listed buildings

Listed buildings are shown as coloured dots (known as point data) on the relevant building on the map. Category A listed buildings are red, category B are blue and category C are pink.

All new and newly revised listings are given both point data and a polygon (shaded in blue) which are accurate like the other designations. However, most listings have point data only.

This screenshot shows both.

The dots on the map (or point data) which indicate the presence of a listed building may not always be accurate. Sometimes, dots have been placed on the wrong building or exactly on top of each other making it difficult to determine if there are a number of different listings on the same site. While we are working to correct these, because of the large number of listed buildings (over 47,000), there are a small amount of inaccuracies. Please email us if you spot inaccurate point data.

**For these reasons we recommend you carry out a cross-referenced record and map search to find out if a building is listed.**
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3.5 Multiple Designations on a tile

There may be multiple designations covering the same location.

Click on the small arrows at the top right of the tile to view each in turn
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4.0 Spatial Downloads

Datasets are available as zip file downloads for use in a Geographical Information System (GIS).

You can also find links to additional resources, such as our web mapping services and downloads via our Atom Feed, or Web Feature Service
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- The Spatial Download page contains detailed instruction on the download process and system requirements.
- Direct Link: https://portal.historicenvironment.scot/spatialdownloads
- Please take time to read through the onscreen instructions before starting a download.
- For more information about the spatial downloads service, please email GIEnquiries@hes.scot
- For information on Scheduling Monument Consent applications, please contact HMEnquiries@hes.scot